

Jamestown School District
Board of Trustees Regular Meeting Minutes
Chinese Camp School Library
13444 Red Hills Road, Chinese Camp, CA 95309
Wednesday, April 11, 2018
6:00 pm

Regarding Public Comment:

At regular Board meetings, members of the audience are welcome to address the Board on items not listed on this agenda when “Items from the Public” is announced by the chair. Trustees may ask questions but the Board cannot take action. Members of the audience will also be provided with the opportunity to comment during the Board’s consideration of each agenda item.

Individual speakers will be allowed three minutes to address the Board, and the Board shall limit the total time for public input on each agenda item to 20 minutes. In order that proper attention may be given to each item on the agenda, the chair may on occasion find it necessary to limit time allotted for comment. These proceedings may be recorded.

1.0 OPEN SESSION

- 1.1 Establish Quorum - Trustee Rown Absent
- 1.2 Pledge of Allegiance

2.0 PUBLIC COMMENT

Mrs. Cazares reported that both Jamestown Elementary and Science Academy would like to hold *Back To School Night* before the start of the 2018/2019 school year. She also gave the Board an update on the MTSS Parent Involvement activities. These fun activities will hopefully, attract more parental involvement.

Ms. Betz invited the Board to a wildflower tour on the Chinese Camp campus. There are 34 species of wildflowers growing. She also updated the Board on the model rocket projects. The class will launch their rockets next Wednesday around noon. Ms. Betz has a resident scientist that visits the campus weekly.

3.0 PRESENTATION

- 3.1 Mark Dyken-Jamestown Family Resource Director/Foster Youth Liaison-Innovation Grant.
 - Mr. Dyken updated the Board on the process of the Mental Health Innovation Grant. It has been submitted and is in the processing stage. Only one Mental Health Grant per county is awarded per year. If awarded, it would bring in up to \$250,000 per year for 5 years.
- 3.2 Sheri Betz-Information on 6th-8th math adoption.
 - Ms. Betz updated the Board on the process of searching for math curriculum for 6th, 7th, and 8th grades. The teachers piloted three different publishers and the committee collectively decided to adopt *Big Ideas*. More information will be forthcoming in June. The *Parent Preview Night* on the proposed adoption will be during *Open House* in May on both campuses.

4.0 CONSENT AGENDA

- 4.1 Ratify general, cafeteria and payroll warrants for the period ending 3-31-18.
- 4.2 Approve the Minutes of the March 14, 2018 Regular Board Meeting.
- 4.3 Approve Interdistrict Transfer Permits per Administration’s recommendations for 2018/2019 school year, list B-18-19.

- 4.4 Approve the changes in the job description of District Secretary and approve the title change from District Secretary to Administrative Assistant.
- 4.5 Approve the contract with Kontraband Interdiction & Detection Services, Inc. (K.I.D.S.) effective 2018/2019 school year.
- 4.6 Approve the request for a leave of absence for a certificated staff member, Special Education teacher, Melissa Hunter-Martin for the 2018/2019 school year.
- 4.7 Approve the move of Jamestown School District bank accounts from Umpqua Bank to Oak Valley Community Bank for the following accounts: Clearing, Revolving, Student Body, and Café.
- 4.8 Approve the move of Chinese Camp School Parent Club bank account from Bank of America to Oak Valley Community Bank.
- 4.9 Approve the following as signatories on Jamestown School District bank accounts: Contessa Pelfrey, Vonnie Butler, Bebo Malone, and Michelle Keefe.

Board Action: A motion was made by Trustee Marquette Wilson and seconded by Trustee Simnitt to approve the Consent Agenda as presented.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

5.0 REPORTS

Trustee Items:

- Trustee Simnitt may miss a future Board meeting as he will be out of the country for a short time.
- Trustee Stone-Carlson reported that she is hearing good, positive comments about both campuses and she is very excited to hear that. She thanked all for their contributions.

Superintendent Report:

- Tuolumne County SELPA Update: Superintendent Pelfrey will bring you a new SELPA Local Plan in May for your review and request for approval.
- SELPA Governing Board has hired a consultant to conduct research and to develop possible simulations for an allocation plan. The finance committee is bringing their recommendations to the next SELPA Governing Board meeting and Superintendent Pelfrey will share the options with the Board. The intention is to have a decision by the end of this year for a graduated implementation plan for next year.
- Local Control Accountability Plan (LCAP) stakeholder meetings are completed and Superintendent Pelfrey is now working on the Annual Update and revisions for next year.
- Staffing – Superintendent Pelfrey is monitoring closely the projected enrollment numbers. At this time, the enrollment numbers are not looking like they will support an additional teacher. The District will continue to monitor and keep the Board informed. The District is still looking diligently for bilingual teachers as we have not had any online applicants at this time.
- Water Grant Update: The State Water Resource Board representative came to our district to gather information on which drinking fountains to update to be ADA compliant and where we may add drinking water stations to include high/low fountains with hydration stations.

- Invitation to the *Celebration of the Arts in Schools* April 15th - May 13th with the opening reception on April 15th from 2-4 pm at the Tuolumne County Library.
- Invitation to *Band Review* on May 9th at Sonora High School
- Invitation to the *Mother Lode Parade* to watch our JSD Band member on May 11, 2018.

Principal’s Report:

- Enrollment – 308/Jamestown Elementary School, 29/Chinese Camp.
- Year End Activities – Gearing up for year-end activities.
- Comcast Cares – April 21, 2018. We have about 70 community members and staff signed up to help.
- Professional Development Report – Winding down with the limited Mondays left to complete our professional development plan.
- MTSS Date and Invitation – April 18, 2018. MTSS professionals will come to interact with our staff for training. Principal Taylor asked the Board if they would be available to speak to a MTSS professional member on April 18th for a phone interview.

6.0 DISCUSSION/ACTION

6.1 Resolution 08-17-18 Staff Appreciation Week

The Board considered adopting Resolution #08-17-18 naming the week of May 7 - May 11, 2018 as Staff Appreciation Week.

Overview: Jamestown School District has traditionally conducted staff appreciation activities during the month of May to coincide with Day of the Teacher and Classified School Employee Week. Resolution #08-17-18 will declare May 7-11, 2018 as Staff Appreciation Week to recognize the outstanding contributions of our staff.

Public Comment: Eliosa Gallegos, PTO President, stated it is a wonderful idea. Superintendent Pelfrey thanked the PTO for taking on a luncheon during Staff Appreciation Week.

Superintendent’s Recommendation: Superintendent Pelfrey recommended the Board adopt Resolution #08-17-18 naming the week of May 7-11, 2018 as Staff Appreciation Week.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adopt Resolution #08-17-18 naming the week of May 7-11, 2018 as Staff Appreciation Week.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

6.2 Request For Proposal No. 0011-1718-Paving Project Winning Bid

The Board considered accepting the winning bid for the RFP No. 0011-1718-Paving Project.

Overview: The bid process selection occurred on April 5, 2018 at 10:00 AM. The winning bid was selected based on the criteria established in Board Administrative Regulation, AR 3311(a):6(a).

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board accept the winning bid awarded to Moyle Paving, Inc. for the RFP No. 0011-1718 Paving Project.

Board Action: A motion was made by Trustee Simnitt and seconded by Trustee Marquette Wilson to accept the winning bid awarded to Moyle Paving, Inc. for RFP No. 0011-1718-Paving Project.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

6.3 Board Policies and Administrative Regulations-Minor Revisions

The Board did a first reading and considered adopting a first reading of the following Board Policies and Administrative Regulations: BP 2140 Evaluation of the Superintendent; BP 3100 Budget; BP 4112.61, 4212.61, 4312.61-Employment References (Delete); AR 4112.61, 4212.61, 4312.61 Employment References; BP 6161.1 Instruction; E 6161.1 Selection and Evaluation; BB 9121 President.

Overview: These are revisions/updates to Board Policies and are ongoing and continual at the recommendations of California School Boards Association (CSBA) as it pertains to changes in language or the law and are minor in nature.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board approve the minor revisions of Administrative Regulations and Board Policies listed above on the first reading.

Board Action: A motion was made by Trustee Wilson and seconded by Trustee Simnitt to approve Board Policies and Administrative Regulations as listed above.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

6.4 Board Policies and Administrative Regulations-Major Revisions

The Board did a first reading and considered approving the following Board Policies and Administrative Regulations: BP 0000 Vision; BP 0100 Philosophy; AR 4112.2 Certification; BP 7212 Mello-Roos District (Delete-JSD Too Old, use Gamut); BP 7212 Mello-Roos District; BB 9220 Governing Board Elections (*Review Option Choices on page 6*); BB 9230 Board Candidate Orientation; *The Board may waive the first reading and approve the updated/revised policies or bring them back for a second reading.*

Overview: These are revisions/updates to Board Policies and are ongoing and continual at the recommendations of California School Boards Association (CSBA) as it pertains to changes in language or the law.

Public Comment: None

Superintendent's Recommendation: Superintendent Pelfrey recommended the Board consider approving the revisions to Board Policies and Administrative Regulations listed above on the first reading.

Board Action: A motion was made by Trustee Stone-Carlson and seconded by Trustee Marquette Wilson to approve Board Policies and Administrative Regulations as listed above and to keep Option #1 on BB 9220 Governing Board Elections.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

7.0 REPORTS AND CORRESPONDENCE RECEIVED

- Attendance/Absenteeism Rate as of 3/23/18
- Enrollment as of 4/2/2018
- Williams Quarterly Report-April 2018

8.0 CLOSED SESSION

8.1 The Board met in Closed Session with the District's representatives in negotiations. (G.C. §54957.6)

8.2 The Board met in Closed Session to discuss progress on the Superintendent's goals. (G.C. §54957)

Public Comment:

Adjourn to Closed Session at 6:51 pm.

9.0 RECONVENE IN OPEN SESSION

The Board reconvened to Open Session at 7:46 pm.

9.1 Report of Closed Session Item 8.1

Board Action: No Action

9.2 Report of Closed Session Item 8.2

Board Action: No Action

10.0 ADJOURNMENT

A motion was made by Trustee Wilson and seconded by Trustee Stone-Carlson to adjourn the meeting at 7:47 pm.

Vote: Trustee Stone-Carlson-Yes, Trustee Marquette Wilson-Yes, Trustee Wilson-Yes, Trustee Simnitt-Yes, Trustee Rown-Absent.

Approve: 4/0

Disability Related Accommodations

Any individual who requires disability related accommodations or modifications in order to participate in board meetings should contact the Superintendent in writing 48 hours in advance of the scheduled Board meeting.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 18299 Fifth Avenue, Jamestown, CA., 95237 during normal business hours. In addition, such writings and documents may be posted on the District's website,

www.jespanthers.org.

Posted April 6, 2018

Minutes Approved By:

Kim Rown, Board Clerk

Date